

Careers in the Supply Chain

DIRECTOR OF TRANSPORTATION

National Occupational Classification Code – 0713

Alternative Titles:

- freight forwarding director
- warehouse freight director
- superintendent, operations
- traffic director
- transport department director



Industry Description

Directors of Transportation plan, organize, direct, control and evaluate companies or departments responsible for the transportation and movement of goods.

General Job Description

Directors of Transportation are responsible for providing leadership, management, development and guidance to transportation teams.

Job Functions

Directors of Transportation perform some or all of the following duties:

- Promote and develop continuous improvement through creative and innovative problem solving
- Promote and support a partnership atmosphere with clients, vendors, carriers, suppliers and other internal departments while achieving business objectives
- Oversee and participate in carrier and supplier client meetings
- Remain current and up to date with transportation laws and regulations through attending seminars, reading publications and verbal communication with counterparts within the industry
- Direct, oversee and monitor carrier and supplier performance through ongoing feedback and audits
- Work with Human Resources to oversee the implementation of transportation policies, procedures and guidelines
- Oversee and manage transportation team members in the areas of performance management, hiring, terminating, mentoring and coaching
- Collect, review and analyze financial data, and provide recommendations to develop accounting procedures and policies for the transportation department

Physical Demands Analysis

- Directors of Transportation require confidentiality in dealing with client information, employee performance information, and strategic business and financial objectives of the company.
- There is constant pressure to ensure the effective management of all functional activities in order to protect corporate assets, minimize risk and ensure the maximization of earnings.
- Frequent requirement for attention to detail; prolonged use of computer terminal equipment.
- Work in a typical office environment under conditions of minor risk or injury and low physical effort.

Position Expectations

Essential Skills	
Reading Text	3
Document Use	3
Computation	2
Writing	2
Oral Communication	2
Thinking Skills	2
Working with Others	3
Computers	2
Continuous Learning	3

Scale: 0 = n/a, 1 = minimal, 2 = moderate, 3 = high

Salary Range

Visit Working in Canada, at <http://workingincanada.gc.ca/welcome.do?lang=en>, to get current information about this position, including salary information.

Pre-employment Skills

- Completion of secondary school is required.
- A college diploma or university degree in business or transportation administration may be required.
- Several years of clerical, operational or administrative experience related to freight traffic are required.
- [CITI](#) offers continuing-education courses in transportation management. Successful completion of the diploma program and work experience in the field leads to the professional designation CITT.
- Continuing-education programs are often offered on an as-needed basis.

Find information about supply chain-related educational offerings across Canada in the CSCSC's education compendium, at <http://www.supplychaincanada.org/en/education-information>.

Career Levels/Years of Experience

Career Levels	Position	Average Experience	
		From	To
2	Vice President	7 years	10 years+
1	Director	5 years +	6 years

References

- NOC (National Occupational Classification Codes), Government of Canada – <http://www5.hrsdc.gc.ca/NOC/English/NOC/2011/Welcome.aspx>
- Essential Skills – <http://www.hrsdc.gc.ca/eng/workplaceskills/LES/index.shtml>