

# Careers in the Supply Chain

## Delivery Driver

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**National Occupational Classification Code – 7414**

**Alternative Titles:**

- driver
- warehouse delivery driver
- route driver
- driver-supplier



## Industry Description

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Delivery drivers drive automobiles, vans and light trucks to pick up and deliver various products.

## General Job Description

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Delivery drivers direct store delivery and unloading of bulk pallet orders to geographically routed destinations.

## Job Functions

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Delivery drivers perform some or all of the following duties:

- Delivery of product loads from production centre to a designated sales centre or customer location, adhering to a route delivery schedule set by management.
- Delivery of all route settlement documents.
- Verify all loads with a warehouse checker / security for accuracy and inventory management, proper documentation, seals, locks, etc.
- Load all pallets, shells and damaged product that has been prepared for return.
- Adhere to all regulatory guidelines and company policies.
- Conduct daily pre/post trip vehicle inspections.
- Maintain accurate and timely logs, as required.
- Report all vehicle and personal accidents.
- Must notify immediate supervisor of all traffic violations and license suspensions.
- Able to safely operate and maintain company vehicle and equipment to CCE standards, i.e. pallet jacks, handhelds, printers, liftgates, nextel radio, tractor & trailer, etc.
- Must possess the technological skills to operate a handheld computer, invoice printer, DSD / DEX computer, etc.

## Physical Demands Analysis

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- Maximum lifting/carrying required 5-70 lbs. (co-worker assistance)
- Maximum force pushing/pulling 5-75 lbs. (co-worker assistance)
- Frequent lifting – above/below shoulder work
- Frequent bending/stooping. Occasionally required to squat/kneel/rotate/twist/balance.
- Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust or focus.
- Good-to-excellent physical condition
- Manual dexterity
- Ability to get along well with others
- Good communication skills

## Position Expectations

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Essential Skills	
Reading Text	2
Document Use	1
Computation	2
Writing	1
Oral Communication	2
Thinking Skills	2
Working with Others	2
Computers	2
Continuous Learning	2

Scale: 0 = n/a, 1 = minimal, 2 = moderate, 3 = high

## Salary Range

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Visit Working in Canada, at <http://workingincanada.gc.ca/welcome.do?lang=en>, to get current information about this position, including salary information.

## Pre-employment Skills

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- Completion of secondary school may be required.
- A driver's license appropriate to the class of vehicle being driven is required.
- One year of safe driving experience is usually required.
- On-the-job training is provided.
- Eligibility for bonding and transportation of dangerous goods (TGD) certification may be required for courier drivers.
- Progression to supervisory positions or to non-driving occupations, such as driver trainers or dispatchers, is possible with additional training or experience.

*Find information about supply chain-related educational offerings across Canada in the CSCSC's education compendium, at <http://www.supplychaincanada.org/en/education-information>.*

## Career Levels/Years of Experience

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Career Levels	Position	Average Experience	
		From	To
10	Site Manager	7 years	10 years+
9	Operations Manager	5 years +	6 years
8	Operations Manager Trainee	4 years +	5 years+
7	Area/Department Manager	4 years +	5 years+
5	Manager	3 years	4 years+
4	Manager Trainee	2 years	4 years
3	Delivery Driver Supervisor	2 years	3 years
2	Delivery Driver Supervisor Trainee	1 year	2 years
1	Delivery Driver		1 year+

## References

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- NOC (National Occupational Classification Codes), Government of Canada – <http://www5.hrsdc.gc.ca/NOC/English/NOC/2011/Welcome.aspx>
- Essential Skills – <http://www.hrsdc.gc.ca/eng/workplaceskills/LES/index.shtml>