

Careers in the Supply Chain

DIRECTOR OF PLANNING

National Occupational Classification Code – 0713

Alternative Titles:

- freight planning director
- warehouse planning director
- superintendent, operations planning
- traffic planning director
- transport department director



Industry Description

Directors of Planning prepare operational plans for the entire distribution of network and develop freight-flow plans to meet capacity-related objectives.

General Job Description

Directors of Planning are responsible for the overall direction and guidance of activities in the planning and logistics organization in order to develop long-term best-practice business-process improvements that add value for customers and enhance the organization's profitability through contact retention.

Job Functions

Directors of Planning perform some or all of the following duties:

- Prepare and provide input to strategic planning processes that translates to improve customer service and freight-flow efficiencies.
- Prepare business plans that produce new business ventures and that adhere to the strategic direction of the organization.
- Provide value-added leadership to the business with the development and analysis of planning models geared toward improving customer service.
- Provide leadership direction to customers to ensure that planning and business strategies are embraced and understood throughout the entire logistics infrastructure.
- Provide support to operational groups to ensure customer compliance and participation through appropriate project resource allocation.
- Oversee and develop project plans that ensure projects are delivered on time and on budget.

Physical Demands Analysis

- Directors of Planning require confidentiality in dealing with client information, employee performance information, and strategic business and financial objectives of the company.
- There is constant pressure to ensure the effective management of all functional activities in order to protect corporate assets, minimize risk and ensure the maximization of earnings.
- Communications are mostly non-routine and non-controversial, involving professional discussions and meetings among key stakeholders.
- Frequent requirement for attention to detail; prolonged use of computer terminal equipment.
- Work in a typical office environment under conditions of minor risk or injury and low physical effort.
- Often required to work with fixed and competing deadlines, and to perform tasks that could be considered highly stressful and highly confidential in nature.

Position Expectations

| Essential Skills | |
|---------------------|---|
| Reading Text | 3 |
| Document Use | 3 |
| Computation | 2 |
| Writing | 2 |
| Oral Communication | 2 |
| Thinking Skills | 2 |
| Working with Others | 3 |
| Computers | 2 |
| Continuous Learning | 3 |

Scale: 0 = n/a, 1 = minimal, 2 = moderate, 3 = high

Salary Range

Visit Working in Canada, at <http://workingincanada.gc.ca/welcome.do?lang=en>, to get current information about this position, including salary information.

Pre-employment Skills

- A college diploma or university degree in Business or Planning Administration, Finance, or Transportation and Distribution Management. A CITT designation is considered an asset.
- Project-management skills, including needs analysis, information gathering, research, analysis and reporting skills; preparing and maintaining detailed project plans.
- Advanced-level knowledge of transportation and distribution laws and regulations.
- Managerial skills, including selection, and allocating and coordinating resources.
- Above-average interpersonal and communication skills (written, verbal, presentation and facilitation), including an ability to interact with all levels of the organization.
- Issue-management skills, including conflict management, negotiation, organization, and problem solving/decision making skills; an ability to influence management to implement new policies and programs.

Find information about supply chain-related educational offerings across Canada in the CSCSC's education compendium, at <http://www.supplychaincanada.org/en/education-information>.

Career Levels/Years of Experience

| Career Levels | Position | Average Experience | |
|---------------|----------------|--------------------|-----------|
| | | From | To |
| 2 | Vice President | 7 years | 10 years+ |
| 1 | Director | 5 years + | 6 years |

References

NOC (National Occupational Classification Codes), Government of Canada – <http://www5.hrsdc.gc.ca/NOC/English/NOC/2011/Welcome.aspx>
Essential Skills – <http://www.hrsdc.gc.ca/eng/workplaceskills/LES/index.shtml>